


# iSAMS Parent Portal User Documentation

- Click on the below link to login to Parent Portal:  
<https://parents.diadubai.com>
- Enter your **Username/ E-Mail, Password** and click on **Login Button**.



### Log into the Parent Portal

Username / E-Mail:

Password:

Remember Username

#### Login Issues & Problems

**I have forgotten my username**  
Your username is either your school network username or e-mail address. If you no longer have access to your username contact the school.

I have forgotten my password

Parent Portal Feedback

### Parent Portal Log In

Use the form on the left hand side of this page to log into the Parent Portal. Simply enter your username and your password.

#### First time users to the Parent Portal

Register using Activation Letter  
If you have received a letter from the school specifically about the Parent Portal and it contains both a registration number and password then click here to register automatically.

#### Parent Portal News

**PARENT PORTAL ACTIVATION HELP DOCUMENT** 16-Oct-2016  
[www.diadubai.com/media/1864/isams-parent-portal-activation-help-document.pdf](http://www.diadubai.com/media/1864/isams-parent-portal-activation-help-document.pdf)

- Once you click on **login Button**, it will take you to homepage. Here you can see your Child/ren’s details, School News, Daily Bulletin etc. Also from under “Quick Links” tab, you can directly access your child’s Timetable, School Reports, and Teaching Groups.

**Our Vision**  
Providing world-class education.

**Our Mission**  
To empower students with a holistic, rigorous and international education for success in an ever changing world.

**Our Motto**  
Dream | Inspire | Achieve

**School News**  
View All  
Nobel Peace Prize Laureate Kailash Satyarthi  
Dubai International Academy is proud to welcome Nobel Peace Prize Laureate Kailash Satyarthi on 20th October.  
16 October 2016 [00:00]

**Today's Daily Bulletin**  
View All | View Relevant  
**DIALOGUE 207**  
- Dialogue [Ms. L. Abraham]  
Please click on the file link below to view the DIALOGUE for the academic year 2016-2017. We hope you will find it informative.  
Download DIALOGUE 207.pdf [3.62 MB]

**Quick Links**  
Jump to...  
Timetables  
View Timetable(s)  
Teaching Groups  
View Teaching Groups  
Reporting & Assessment  
School Reports  
Year 5 22nd - 6th October [1]  
CAS service ideas [0]  
CAS flowchart [0]  
CAS infographic [0]

**My Children**  
Current [08]  
Current [13]  
Current

- You can see your child’s **School Timetable, Attendance, Reward & Conduct Record, School Reports** under “**SCHOOL PROFILE**” tab.

**SCHOOL PROFILE**  
School Timetable  
Teaching Groups  
Attendance  
School Reports

**Quick Links**  
Jump to...

**Latest Documents**  
Year 5 6th to the 20th October [0]

- Click on **“School Timetable”** option under **“School Profile”** tab to view your child timetable. **NOTE:** - To view details of your other child, you can select your child’s name from dropdown as below:-

**Timetable**

View Timetable | Print Timetable | Export Timetable

Change Child: [Dropdown]

Student Timetable

Secondary Week 1 [SW1]

P	Sunday	Monday	Tuesday	Wednesday	Thursday
HR 07:40	Homeroom S237 Mr Safi	Homeroom S237 Mr Safi	Homeroom S237 Mr Safi	Homeroom S237 Mr Safi	Homeroom S237 Mr Safi
P1 07:58	I & S-08 S133 Keating	MATHS-08 S101 Ahmad	Homeroom S237 Mr Safi	ARB B-08 S235 Sayed	ARB B-08 S235 Sayed
P2 08:55	SC-08 S011 McKeogh	ARB B-08 S235 Sayed	ENG A-08 S118 Tomiuk	PD-08 S206 Jajor	ENG A-08 S118 Tomiuk
P3 09:52	MATHS-08 S101 Ahmad	DD-08 S207 Ferdosi	I & S-08 S133 Keating	MATHS-08 S101 Ahmad	FRE-08 S215 Philippe

- Click on **“Attendance”** option under **“School Profile”** tab to access your child’s attendance information.

**Attendance Record - School**

School Registration | Out of School | Off Games

Semester 1 : 28-Aug to 31-Jan

Change Child: [Dropdown]

Day	Date	Time	Status	Registered by	Late
Sun	28-Aug-2016	07:40 (am)	Present	Lisha Abraham	-
Mon	29-Aug-2016	07:40 (am)	Present	Maryke Vieira	-
Tue	30-Aug-2016	07:40 (am)	Present	Maryke Vieira	-
Wed	31-Aug-2016	07:40 (am)	Present	Hesham Nazeer	-
Thu	1-Sep-2016	07:40 (am)	Present	Hesham Nazeer	-

- Click on the “**Teaching Groups**” under “**School Profile**” tab to see all the teaching groups your child has been enrolled in. Click again on “**Teaching Groups**” to get details of subjects along with their teacher’s name.

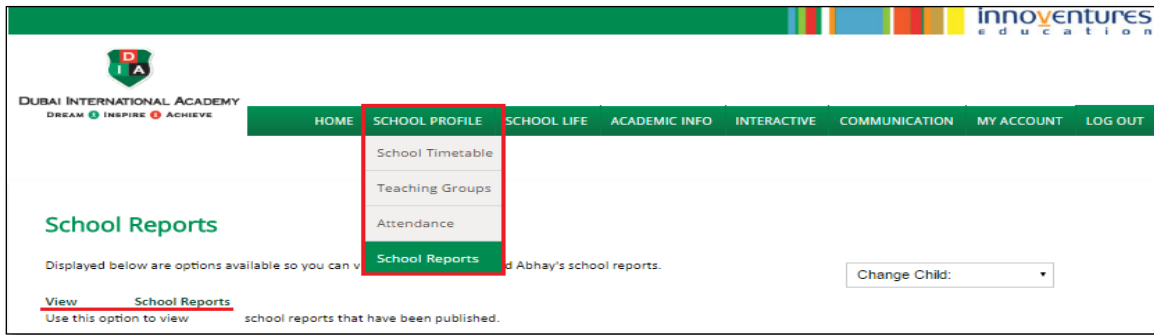
**NOTE:** - Here, you can directly email to teacher by clicking on teacher’s name here.

The screenshot shows the top navigation bar of the school website. The 'SCHOOL PROFILE' tab is selected, and a dropdown menu is open, highlighting the 'Teaching Groups' option. Below the navigation bar, the 'Teaching Groups' section is visible, with a red box around the 'Teaching Groups' link and another red box around the 'Teaching Groups' text in the main content area.

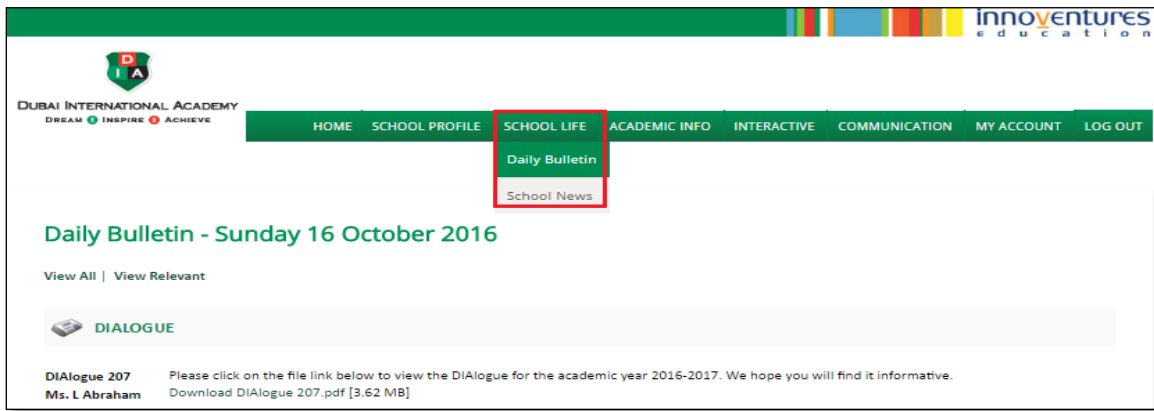
The screenshot shows the 'Teaching Groups' page. The 'Teaching Groups' link is highlighted with a red box. Below the navigation bar, the 'Teaching Groups' section is visible, with a red box around the 'Teaching Groups' text. Below the text, a table lists the teaching groups enrolled for the child. The table has four columns: Subject, Code, Group Name, and Teachers. The table is highlighted with a red border.

Subject	Code	Group Name	Teachers
ARB B-08	ARBB-8...	ARBB-8DE/3	Sayed
DD-08	DD-8E/1	DD-8E/1	Ferdosi
<u>ENG A-08</u>	ENGA-8...	ENGA-8E/1	<u>Tomiuk</u>
<u>FRE-08</u>	FRE-8DE/1	FRE-8DE/1	<u>Philippe</u>
Homeroom	YR8E/1	YR8E/1	Mr Safi
I & S-08	IS-8E/1	IS-8E/1	Keating
MATHS-08	MATH-8/4	MATH-8/4	Ahmad

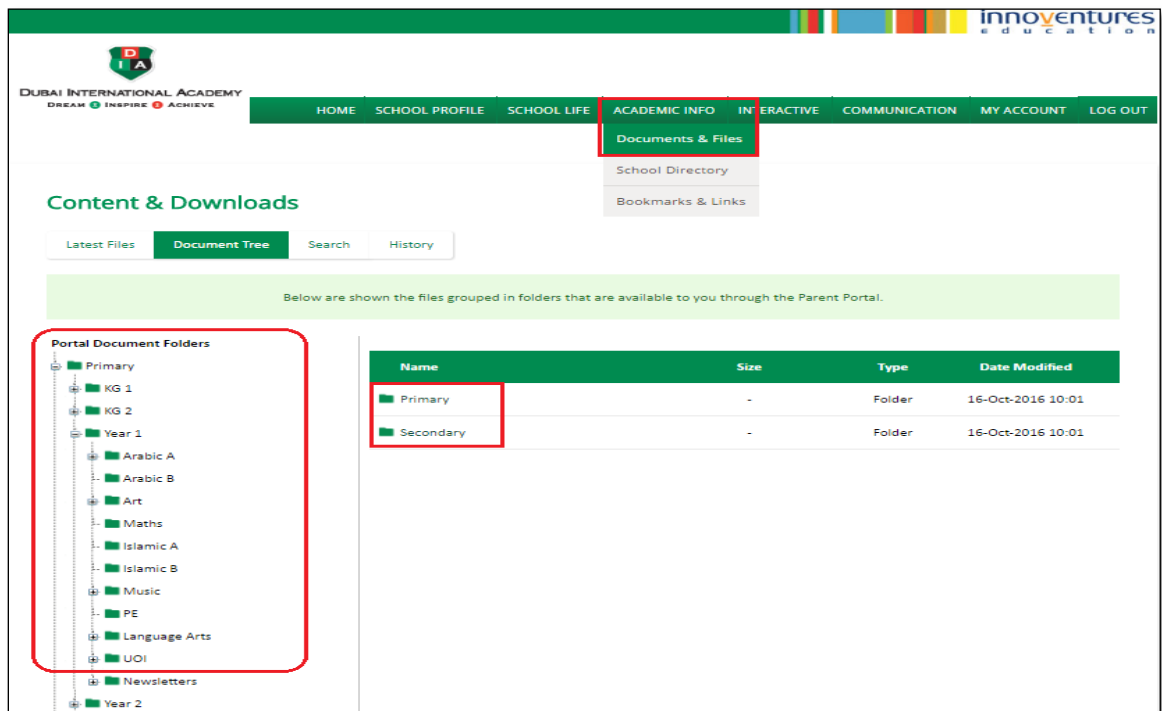
- Click on **“School Reports”** option under **“School Profile”** tab to view reports of your child.



- Click on **“Daily Bulletin”**, **“School News”** under **“School Life”** tab to see school news and bulletin like DIALOGue, Homeroom announcements etc.



- This section will allow you to access the course description and the assessment information for all subjects that have been organized year wise. To view this, click on **“Documents & Files”** under **“Academic INFO”** tab.



- In this section you can view your child’s subject and teacher details. Go to “**School Directory**” under “**Academic INFO**” tab. Clicking on teacher’s email address will allow you to directly email the teacher.

The screenshot shows the 'School Directory' page. The navigation menu includes 'HOME', 'SCHOOL PROFILE', 'SCHOOL LIFE', 'ACADEMIC INFO', 'INTERACTIVE', 'COMMUNICATION', 'MY ACCOUNT', and 'LOG OUT'. Under 'ACADEMIC INFO', there are three sub-menus: 'Documents & Files', 'School Directory', and 'Bookmarks & Links'. The 'School Directory' sub-menu is selected. Below the navigation, there is a 'Departments' section with a dropdown menu set to 'All Schools'. A list of subjects is displayed, each with a '1 Staff' count. The subject 'Subject: DD-08' is highlighted with a red box, and the teacher 'M Ferdosi (DIA2016038)' is also highlighted with a red box. The teacher's email address 'maryamf@diadubai.com' is highlighted with a red box.

- This section allows you to access bookmarks/websites/links relevant to your child. To view this, go to “**Bookmarks & Links**” option under “**Academic INFO**” tab.

The screenshot shows the 'Bookmarks & Links' page. The navigation menu is the same as in the previous screenshot. Under 'ACADEMIC INFO', the 'Bookmarks & Links' sub-menu is selected. Below the navigation, there is a 'School Resources' section with a dropdown menu set to '5 Bookmarks & Links'. A list of school resources is displayed, each with a 'Bookmark Web Link' option. The first item, 'DIA School Calendar (3 Hits)', is highlighted with a red box. The other items are 'DIA E-Resources (2 Hits)', 'DIA ManageBac (0 Hits)', 'DIA Bridge U (0 Hits)', and 'DIA Turnitin (0 Hits)'. Each item includes a 'Created' date and time, and a 'Bookmark Web Link' option.

- In this section, you can provide feedback for the parent portal. Click on “**Electronic Forms**” option under “**Interactive**” tab.

**DUBAI INTERNATIONAL ACADEMY**  
DREAM INSPIRE ACHIEVE

HOME SCHOOL PROFILE SCHOOL LIFE ACADEMIC INFO **INTERACTIVE** COMMUNICATION MY ACCOUNT LOG OUT

**Electronic Forms**

### Electronic Forms

Available Forms | Pending Forms | History

Listed below are the latest forms available to you within ISAMS.

Name	Description	Due	Entered	Remaining	Open
Feedback	Feedback regarding Parent portal	16-Dec-2016	0	1	

**DUBAI INTERNATIONAL ACADEMY**  
DREAM INSPIRE ACHIEVE

HOME SCHOOL PROFILE SCHOOL LIFE ACADEMIC INFO **INTERACTIVE** **COMMUNICATION** MY ACCOUNT LOG OUT

**Electronic Forms**

### Electronic Forms - Feedback

[Back to Available Forms](#)

Feedback regarding Parent portal

\* Student Name

\* Year Level

\* Your Feedback

- To view and edit your contact information, go to “**My Contact Information**” under “**Communication**” tab.

**DUBAI INTERNATIONAL ACADEMY**  
DREAM INSPIRE ACHIEVE

HOME SCHOOL PROFILE SCHOOL LIFE ACADEMIC INFO INTERACTIVE **COMMUNICATION** MY ACCOUNT LOG OUT

**My Contact Information**

My Notifications

### Contact Information

Displayed below is contact information the school holds about your family.

Guardian (Home)

**GUARDIAN (HOME)**

Title: Mr.  
Forename:  
Middle Names:  
Initials:  
Surname:  
Profession:

**CONTACT DETAILS** **EDIT**

Email Address: | @diadubai.com  
Mobile Phone: 000000  
Home Telephone: 00971  
Fax Number: -

**ADDRESS**

Address: -

- Click on “My Password” option under “My Account” to change your password.

The screenshot shows the 'My Password' page of the Dubai International Academy Parent Portal. At the top, there is a green header with the school logo and name on the left, and the 'Innoventures education' logo on the right. Below the header is a navigation menu with options: HOME, SCHOOL PROFILE, SCHOOL LIFE, ACADEMIC INFO, INTERACTIVE, COMMUNICATION, MY ACCOUNT, and LOG OUT. The 'MY ACCOUNT' menu item is highlighted, and a sub-menu is visible with 'My Password' selected. The main content area is titled 'My Account - My Password' and includes a breadcrumb trail: 'My Account | Password | Timezone'. The 'Password' section contains the instruction: 'You can change your Parent Portal password using the form below.' It features three input fields: 'Current Password:', 'New Password:', and 'Confirm Password:'. A note below the fields states: 'To change your password enter your current password followed by your new one - then confirm the new password.' At the bottom left, a note reads: '\* The fields in red are required.' At the bottom right, there are two buttons: 'Change My Password' and 'Reload'.